

ANNEX 2 TO THE RECRUITMENT REGULATIONS

(documents confirming the acquisition of competences
containing a description of learning outcomes)

TEMPLATE FOR TRAVEL REPORT**Description of the learning outcomes**

Please, describe briefly your mobility activities

.....

.....

.....

.....

.....

Description of the learning outcomes¹:

Please, describe the learning outcomes as a result of participating in the activities mentioned above using the following formula and catalogue of concepts. The defined learning outcomes should be easy to verify. It is therefore necessary to avoid excessively general and/or complex expressions: the language of the description should be simple and precise.

Knowledge (knows and understands...)²

.....

.....

e.g. The scholarship holder knows / searches for / formulates / explains / recognises / distinguishes / names / selects / translates / indicates.....

Skills (can...)³

.....

.....

e.g. The scholarship holder analyses/selects/uses/links/operates/ develops/organises/undertakes/calculates/carries out/prepares/ solves/implements/verifies/searches for/designs.....

Social competence (is ready to...)⁴

.....

.....

e.g. The scholarship holder is eager to... /aware of... /able to... / oriented towards... /open to... /responsible for... /cares about... /proceeds according to... /strives for...

¹ The learning outcome is what the learner knows, understands and can do as a result of learning, expressed in terms of knowledge, skills and social competence.

² Knowledge – a collection of descriptions of objects and facts, principles, theories and practices acquired in the learning process and relating to the field of learning or professional activity.

³ Skills – the ability, assimilated in the learning process, to perform tasks and solve problems specific to the field of learning or professional activity.

⁴ Social competence – the ability to participate autonomously and responsibly in the professional and social life and to shape own development, taking into account the ethical context of own behaviour.



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CERTIFICATE TEMPLATE

CERTIFICATE

Mrs/Mr

.....
[name]

participated in

.....
[title of the event]

from to
[date]

in/at
[venue/host institution]

.....
[date and signature of the host
representative]

